



Office of the City Clerk

Weekly Report – for Week Ending November 27, 2013

OFFICE OF THE CITY CLERK – PROJECTS and STATUS

Neighborhood Council Elections - City Clerk staff is working closely with the Department of Neighborhood Empowerment to obtain all information necessary to develop ballot models and candidate filing procedures for the 2014 Neighborhood Council Elections.

Neighborhood Council Elections - An export/import program for the Neighborhood Council candidate filing operations was developed.

City Elections - Proponents for a Health Commission have submitted a draft initiative petition for approval.

City Elections - The California Secretary of State's administrative approval was received for the continued use of the VOTEC/InkaVote Plus Voting system through December 31, 2015.

D-Time Rollout - The Controller's new D-TIME payroll system was installed on all City Clerk workstations.

Novus Council and Committee Agenda Automation Project - Testing of the integration of the Novus Agenda Management System with the Granicus Video webcasting system was completed.

Economic Workforce and Development Department (EWDD) transition - Working discussions were conducted with the systems staff from the EWDD as part of the systems migration for the Business Improvement Districts section from City Clerk to EWDD.

ISSUES

Arts Business Improvement District (BID) - City Clerk staff met with representatives from Council District 14 and one of the two competing groups attempting to establish a BID in the Arts District in order to resolve establishment issues.

Medical Marijuana - City Clerk was served with a civil action lawsuit regarding Proposition D procedures relative to including additional names to the list of collectives with limited immunity.

Council Meeting Webstreaming - On Tuesday, November 26, 2013, the web streaming video encoder used in Council Chambers for the Spanish broadcast of Council Meetings failed to start automatically. This is a continuing intermittent issue which the Information Technology Agency is working to resolve.

UPCOMING

Meeting with Economic and Workforce Development Department (EWDD) - December 2, 2013 to discuss the feasibility of completing the transition of the Business Improvement District from the City Clerk to EWDD by January 2014 as scheduled.

City Elections - The Malaysian Delegation will meet and tour the Elections facilities on December 3, 2013 to discuss "Integrity in Elections".

TOP ISSUES

- *Arts District Business Improvement District – Conflict of Interest complaint under review by City Attorney*
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- *Economic and Workforce Development Department – feasibility of completing the transition by January 2014*
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- *Medical Marijuana – Civil action lawsuit regarding Proposition D procedures*
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